



Date Issued: _____

Client Information

Event Information

NAME(s): _____	TYPE OF EVENT: _____
STREET: _____	FACILITY: _____
CITY, STATE, ZIP: _____	STREET: _____
PHONE #: _____	CITY: _____ STATE: _____
ALTERNATE PHONE #: _____	EVENT PHONE #: _____
EMAIL ADDRESS: _____	EVENT DATE: _____
	EST. TIME OF DANCE: _____ EST. GUEST ARRIVAL TIME: _____

Agreed Upon Services, Terms & Conditions

1. **SPIRIT UNLIMITED** will provide all described Music, DJ & Light Services for the above event on the date & for the time period specified & in accordance with outlined terms on both pages of this document.
2. Services provided will be **Deejay / Karaoke / Mixed** services and/or _____.
3. Lighting show provided will be **Standard / Advanced / Intelligent / Laser** / _____.
4. Performance time will include up to 2 hours of pre-dinner music, 2 hours dinner music & 4 hours dance music, up until 12:00 midnight. Client may arrange for an extension of time or after midnight for \$75.00 per hour.
5. DJ Entertainer will arrive early and be setup prior to the agreed guest arrival time.
6. **SPIRIT UNLIMITED** shall not be responsible or liable, nor shall it's DJ Entertainers, for any injuries, losses or damages to persons or properties caused by any of the client's guests or for any third party claims arising out of, or in connection with, this agreement.
7. Client's event is **within / outside** 50 miles of Blaine, MN. If outside of our travel area, mileage amount will be added to total.
8. I **do / do not** plan on providing dinner for the DJ Entertainer (verify if 1 or 2 DJ's will be at your show).
9. Other details:
10. Further terms of this agreement listed on the reverse side of the contract. Please read them prior to signing the contract.
11. Cost of the DJ services total fee will be \$_____ in the name of **SPIRIT UNLIMITED**. An entertainment retainer of **\$250** due with this contract. Contract offer valid for 15 days of date issued.

Down payment of \$_____ received on _____.

A final balance of \$_____ will be due before event on _____.

Personal checks will be accepted only if received 10 days prior to your event.

ACCEPTANCE OF CONTRACT BY CUSTOMER

The above prices, specifications & conditions of the Professional Services Contract and reversed side are satisfactory and hereby accepted. You are authorized to do the event as specified. Payments will be made in accordance with terms of this contract.

Date: _____ Signature: _____

ACCEPTANCE OF CONTRACT BY SPIRIT UNLIMITED

Signature of **SPIRIT UNLIMITED** staff (and client signature above) will confirm services to be provided as outlined.

Date: _____ Signature: _____

By signing this agreement, along with a Spirit Unlimited Management signature, and returning it with the deposit, you are securing Spirit Unlimited Professional DJ Entertainment services for the date listed. You, the client agree to all terms listed on both the front and rear of this contract. Any changes must be made by Spirit Unlimited Management.



Spirit Unlimited Professional DJ Entertainment Services (Professional Services Contract Page 2)



12. Payments, Deposits & Cancellation

SPIRIT UNLIMITED accepts payments in the form of Cash, Money Order, Cashiers Check, Bank Check, Personal Check & Credit Card. If paying by Personal Check, payment must be received at least 10 days prior to your event to ensure that it clears.

The Deposit amount is listed on the front of the contract. SPIRIT UNLIMITED has the option to increase or decrease that amount and will be changed prior to client signing the contract. Any deposit down payments are non-refundable after seven days from signing the contract. The client agrees that if he and/or she should cancel for any reason, all payments to SPIRIT UNLIMITED are non-refundable and will be retained by the SPIRIT UNLIMITED and/or the DJ for loss of employment. After 7 days of signing this contract, the purchaser agrees that any cancellation will forfeit the deposit paid, but may use the payment towards SPIRIT UNLIMITED services in the future for up to one year from the original contract date.

SPIRIT UNLIMITED is not responsible for "Acts of God" or other situations out of SPIRIT UNLIMITED control prohibiting the DJ from performing. In such cases, a reasonable return of all or part of the original fee will occur and will be determined by SPIRIT UNLIMITED management. By signing this contract, you agree that maximum liability is the amount of the services contracted for.

13. Guarantee of Services

Money-back guarantee limited to total of contract price. The guarantee is in lieu of any damages for breach of contract by Spirit Unlimited and it's staff. In order to obtain the guarantee, the client must do the following: 1) have followed all event planning deadlines provided by the Spirit Unlimited prior to the event; 2) inform the DJ entertainer as to the problems at the event and allow time to correct the current state of dissatisfaction & mitigate damages; 3) provide refund request in writing postmarked within 72 hours of event, with specific details of the dissatisfaction, how Spirit Unlimited staff could have handled the situation better and how much refund is requested; and 4) if requested by Spirit Unlimited Management, meet with Spirit Unlimited Management to discuss the dissatisfaction within 14 days of the event.

14. Set-Up, Parking & Fees

Client will arrange for ***ONE COVERED STURDY BANQUET TABLE*** for DJ's equipment and music, and one chair for the use of DJ during the event. The table and chair will be set up at least one hour before the time the event begins. Client will also provide a grounded 15 amp electrical outlet to which no other equipment has been connected (dedicated circuit). Client will arrange for a parking space for DJ's vehicle and/or trailer and pay the cost thereof, if any. ***PLEASE MENTION THESE REQUIREMENTS TO YOUR RECEPTION HALL PRIOR TO THE EVENT DATE.***

Any fees for parking, electrical, dance floor and other fees must be paid for by the client. Although this is rare, there are a couple of venues that charge a "dance floor" fee just to have a DJ system plugged in. We don't understand fees such as these, but they are beyond our control.

15. Out of Town Events

If your event is outside of the Twin Cities (Blaine, MN) by 50 miles or more, then reasonable travel reimbursement will be expected. In most cases if the client will be charged a per mile fee or, if farther out of town, the charge for the cost a hotel room, or a combination of both. If this applies to your situation, discussion will be done ahead of time and written into the front of the contract and agreed to by both the client and SPIRIT UNLIMITED prior to the signing of the contract.

16. Media

During your event, SPIRIT UNLIMITED staff may be taking audio recordings, video recordings and/or photos, hereafter all referred to as media. By signing this contract, you agree that any of the mentioned media formats and the results of that media, is/are the sole property of SPIRIT UNLIMITED. You agree to waive any real or perceived rights to such media, and waive any real or perceived financial claims to such media. You agree and understand that, and give permission for, SPIRIT UNLIMITED may be using that media for marketing, enhancements and related purposes.

17. Bubble Machine & Fog Machine

If you choose to have SPIRIT UNLIMITED use a bubble or fog machine for your event, we do require a separate liability waiver to be signed. We apologize for any inconvenience, but it is necessary as the bubble machine fluid may possibly increase the chance of slips and falls which then could result in an injury. Also, fog machines have the potential to set off smoke alarms, although rare, and could result in financial injury. If either is chosen to be used, you must verify it is ok to be used at the reception hall. Upon arrival, or prior to, our staff will also verify with the reception hall that it is ok to use them. If hall denies allowing use of these items, then staff will not use either bubble or fog machine, and no refund will be given to client.

We want to thank you for your trust in SPIRIT UNLIMITED PROFESSIONAL DJ ENTERTAINMENT services. We look forward to helping you with your entertainment needs. We know that during these special occasions you don't want to have anything to worry about and we are the right choice to help take care of those concerns.