



## *Spirit Unlimited Professional DJ Entertainment Wedding Planning Newsletter #5*

# **The 1 Year Wedding Planning Timeline of Events**

### **9 To 12 Months Before**

- Determine who will officiate at the ceremony.
- Select a wedding date and time.
- Announce your engagement in the newspaper.
- Determine how many guests may attend.
- Determine the type of wedding you want (size, formality, style, color scheme).
- Select and order the bridesmaids' dresses.
- Establish a preliminary budget.
- Select and secure a photographer.
- Select a caterer if not already provided by the reception.
- Select and secure your reception location.
- Select and secure your ceremony location.
- Select and secure your DJ / MC.
- Begin choosing your wedding cake baker, videographer, and florist. Sign necessary contracts.
- Pick out engagement ring with fiancé.

### **6 To 9 Months Before**

- Start compiling the guest list (inform your families to do the same).
- Select the attendants for your wedding party.
- Shop for the wedding dress, headpiece, veil, etc.
- Start planning for honeymoon.
- Register with a gift bridal registry in your favorite store.

### **4 To 6 Months Before**

- Make appointments for a physical exam with your doctor/dentist.
- Check requirements for blood test and marriage license in your state.
- Shop for wedding rings.
- Select and order the invitations and stationery.
- Decide where to live after the wedding.
- Complete the guest lists.
- Begin shopping for trousseau.
- Send your engagement announcement to the newspaper.
- Inform mothers to select their dresses.
- Select and order the men's attire.
- Finalize honeymoon details and make the necessary reservations.

### **2 To 4 Months Before**

- Confirm the menu and catering details with the caterer.
- Prepare all maps and directions for the ceremony and reception.

- Select your wedding rings.
- Buy a wedding guest book.
- Set the dates and times for the rehearsal with the officiate.
- Plan the bridesmaids' luncheon and any other parties.
- Determine your resources for designing and printing the program for the ceremony.
- Finalize the florist details, photographer, videographer, DJ/MC, etc.
- Arrange the necessary accommodations for out-of-town guests.
- Plan a rehearsal dinner, time and place.
- Confirm the wedding cake details with the baker.

### **6 To 8 Weeks Before**

- Mail invitations and announcements.
- Prepare a portrait for the newspaper. Check your local newspaper for details and timing.
- Set appointment with photographer for your formal bridal portrait.
- Select gifts for all your attendants.
- Set appointments with any hairdressers and/or makeup artists.
- Hire the limousine or other forms of transportation for the wedding.

### **4 To 6 Weeks Before**

- Decide what your menu is going to be for the reception. Estimate the expected number of guests.
- Buy a gift for the groom.
- Schedule a final fitting for your gown so it can be ready for your formal bridal portrait.
- Purchase a going away outfit.
- Pick up your wedding rings.
- Purchase (borrow) all wedding accessories such as the ring pillow, goblets, garter belt, candles, etc.
- Confirm florist details and delivery times.
- Plan the seating for the reception as well as other details for the ceremony and reception. Start writing placement cards.
- Make sure all bridesmaids' attire has been fitted.
- Buy a gift for the bride.

### **2 Weeks Before**

- Set up final consultation with your DJ/MC.
- Make arrangements to have your wedding gifts moved to your new home.
- Handle business and legal details such as name changes, address changes, etc.
- Prepare the wedding announcement for the newspaper.
- Reconfirm your guests' accommodations.
- Make sure all clothing and accessories for you and the bridal party are ready.
- Get your marriage license and any blood tests which are needed.

### **The Week Before**

- Review any seating details with the ushers.
- Make sure all wedding attire fits.
- Finalize the seating arrangements.
- Reconfirm your honeymoon reservations. Ensure you have any necessary plane tickets.
- Start packing for your honeymoon.
- Call any guests who have not responded yet.

- Finish all the place cards for the reception.
- Review all the final details with your photographer, videographer, etc.
- Give a final head count to the caterer.
- Delegate responsibilities to reliable individuals on your wedding day.
- Wrap and present the wedding party gifts.
- Finalize your rehearsal dinner arrangements or other plans.

### **The Day Before**

- Get a manicure or massage to relax yourself.
- Stay with your family the night before and go to sleep early.
- Review and rehearse all the details of your participants.

### **The Big Day**

- Make sure the best man and maid of honor sign the wedding certificate.
- Allow yourself plenty of time to get dressed.
- Enjoy your wonderful wedding and cherish each and every moment!!!
- Be sure to eat properly.
- Rest and relax with a good bath.
- Prepare for your hairdresser and makeup appointments.

This guide is provided by Spirit Unlimited Professional DJ Entertainment to assist new couples as they navigate their way through the year leading up to their wedding day. Included are only suggestions and ultimate decisions need to be made by the couple. Spirit Unlimited Professional DJ Entertainment is not responsible for negative outcomes as a result of following guidelines.